ICT Policy Support Programme (ICT PSP)

Grant Agreement No: 256246
The Virtual Youth Space

2nd OurSpace Meeting Agenda

Draft Version	
Document title:	Agenda of the 2nd OurSpace Meeting
Relevant workpackage:	WP1:Project Management
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Document description:	This document provides the Agenda and necessary information for the 2nd OurSpace Meeting of the OurSpace project.

1. Introduction

The second OurSpace Meeting will take place in London hosted by Google on the 18th-19th of November, 2010.

2. Agenda for Thursday, November 18th

Afternoon Session

13.00-13.30	30'	Partners' Arrival	
13:30-14:00	30'	Progress Overview	ATC
14:00-14:30	30'	WP1 : Project Management	ATC
14:30-15:00	30'	WP2 : User Requirements and Specifications Overview & Action List	NTUA
15:00-15:15	15'	Coffee Break	
15:15-15:45	30'	Overview of WP3: Platform Adaptation • WP Overview; Proposed Options; Action List; Discussion	ATC
15:45-16:15	30'	Overview of the WP4: Pilots Operation & Evaluation • Definition of a proposed Users' Scenario; • Definition of possible roles and actions • Discussion	DUK
16:15-16:45	30'	Overview of the WP5: Dissemination & Exploitation • Presentation of the Dissemination Strategy • Overview of the Dissemination Plan (during Pre-pilot, Implementation and post pilot phases)	POLITECH
16:45-17:15	30'	Discussion and Action List	ALL
17:15-17:30	15'	Closing Meeting	

3. Agenda for Friday, November 19th

Morning Session

09:30-10:00		Partners' Arrival	
10.00-11.00	60'	Overview of the User Requirements Methodology	NTUA
11:00-11:15	15'	Coffee Break	
11:15-12:30	75'	Working group for user requirements identification (Related to the Topic Identification Process)	ALL (Moderators: NTUA & DUK)

12:30-13:30	60’	Working group for user requirements identification (Related to the Deliberation Process at National and European Level)	ALL (Moderator: NTUA & ATC)
13:30-14:30	60’	Lunch	

Afternoon Session

14:30-15:45	75’	Working group for user requirements identification (Related to the Platform)	ALL (Moderator: NTUA & ATC)
15:45-16:45	60’	Open discussion	ALL
16:45-17:15	30’	Action Plan - Closing meeting	

4. Meeting Venue

The meeting will take place at Google’s London offices (Belgrave House, 76 Buckingham Palace Road, London SW1W 9TQ):

http://maps.google.co.uk/maps/place?cid=8633415963324545528&q=google+london&hl=en&cd=1&ei=7HurS5mnFtLhjAfshMDPCQ&sig2=4oCz7uy5SELwIfXXewObwg&sll=51.478657,-0.092648&sspn=0.099797,0.12966&ie=UTF8&ll=51.556155,-0.265732&spn=0,0&t=h&z=12&iwloc=A

5. Accommodation

For your stay, please find below details of hotels at which Google has got a corporate rate (please feel free to use it):

Dolphin House Apartments - 0.8 mi. to office

Chichester Street, London, SW1V 3LX

TEL:+ +44 20 7798 8000

Booking Reference Code: GOOGLE

Contracted rate:

140 GBP (one bedroom apartment)

215 GBP (two bedrooms, one bathroom - limited availability)

255 GBP (two bedrooms, two bathrooms - limited availability)

The Grosvenor Hotel - 0.15mi. to office

101 Buckingham Palace Road, London, SW1W 0SJ

T:+ 44 20 78349494

Booking Reference Code: GOOGLE

Contracted Rate:142 GBP

Rubens - 0.29mi. to office

39 Buckingham Palace Road, London, SW1W 0PS

T:+ 44 207 834 6600

Booking Reference Code: google

Contracted Rate:153 GBP

The Park Plaza Victoria London - 0.2mi. to office
239 Vauxhall Bridge Road, London, SW1V 1EQ
T:+ 44 207 769 9999
Booking Reference Code: GOO09
Contracted Rate:162 GBP

The Gore Hotel - 1.46mi. to office
190 Queen's Gate, London, SW7 5EX
T:+ 44 20 7584 6601
Booking Reference Code: GOOGLE
Contracted Rate:165 GBP

6. Participants

ATC: Yannis Kliafas, Anna Triantafillou, Richard Mark Brown
NTUA: Kostas Koutras, Spyros Mouzakitis
GOOGLE: Nikos Kryvossidis
DUK: Michael Sachs, Noella Edelmann
21c: Olga Lacigova
POLITECH: Cyril Velikanov
Café Babel: Alexander Heully, Elina Makri
DUHA: Dominika Pudilova
UKYP: Tom Lodziak